



Application for Admission

Student's Legal Name: (As written on Passport)

First name: _____ **Middle name:** _____

Last/Sir Name: _____

Passport number: _____ date of issue: _____ issued by: _____

Gender : Female Male

Nationality/Citizenship: _____

Country/City of birth: _____

Date of Birth: _____

Nation of legal residence: _____

Postal Address Line 1: _____

Postal Address Line 2: _____

Postal Address Line 3: _____

Country: _____

Telephone: _____ Cellular: _____ FAX: _____

E-Mail: _____

Education programs attended *(High school, University or other)*

School _____

City _____ Dates _____ Certificate _____

School _____

City _____ Dates _____ Certificate _____

Professional work experiences *(if any please list)*

Company Name: _____

City/Country: _____ Dates of Employment: _____

Company Name: _____

City/Country: _____ Dates of Employment: _____

List Languages Spoken *(All courses are held in English):*

Native Language: _____

Do you have another name or "nickname" that you prefer to use?

Do you have any special Requests/Observations?:

List any design related computer programs you know and your skill level.

Course Selection: *Place an "X" to select one of the following Majors:*

INTERIOR DESIGN GRAPHIC DESIGN ARCHITECTURE

Select of the following Levels :

MASTER LEVEL : 1 year (2 semester) ACADEMIC LEVEL : 2 year (4 semester)

ACADEMIC LEVEL : 1 year (2 semester) ACADEMIC LEVEL : 3 year (6 semester)

I am applying for a course for the year:

SEPT 2008 / JAN 2009

SEPT 2009 / JAN 2010

FEB 2009 /SEPT 2009

FEB 2010 /SEPT 2010

**Financial Aid:**

financial aid seekers should apply early to improve their chances. (*Students may also apply for aid after enrollment.*)

- I wish to be considered for Financial Aid. I have attached either a) brief portfolio of work or b) 150 word essay explaining "Why I desire to study design in Florence"

Assistant Instructor Positions: (Master Students only)

- I wish to be considered for a position as teaching assistant I have attached a cover letter or CV (Curriculum Vitale). 2) I am also submitting a portfolio (3 projects)

General Conditions of Participation:

1. After acceptance to the Institute, the initial enrollment fee of 780€ needs to be paid immediately in order to guarantee the student's place in the course.
2. The 6120€ course fee for 1 year (2 semester) must be paid no later than 60 days before the 1st day of lessons.
3. If the student can not attend as scheduled they may request to attend at a later date, but fees can not be refunded if the student cancels attendance.
4. Student is responsible for damage caused to persons/property of the Institute.
5. Course content may be altered if deemed necessary by the director.
6. Student agrees to be contacted by a student services agency to arrange housing.
7. The Institute, whenever possible, will assist students with their transition to Florence. However the Institute is not responsible for agreements made between the student and housing agencies or other third parties.
8. Students wishing to transfer credits to schools non-affiliated with the *Florence Institute* may need pre-approval from the director of such impending school.

I certify to have read and agree with the General Conditions of Participation and certify this application form is accurate and complete to the best of my knowledge

Student's signature:..... Date:

The Florence Institute of Design International, respects your rights to privacy and informs you that the data submitted with this form shall be processed for the purpose of sending information related to our education courses or events organized by us, and that you are entitled at any time to exercise your rights under article 13 of Italian Data Protection Act 196/03.

Submission of Application

The Application for admission can be submitted by any of the following 3 methods. It is required that the following documents are attached with to the enrollment form

By email:

1. Attach a scan of the student's Passport (bmp)
 2. Attach a scan of the school transcripts (bmp)
 3. Students seeking financial aid should attach the documents listed at the top of the page.
- *Be sure you receive an email within 3 days confirming that your application was received
registrar@Florence-Institute.com

By Fax or Post:

1. Attach a copy of the student's Passport
2. Attach a copy of the school transcripts
3. Students seeking financial aid should attach the documents listed at the top of the page.

FAX: +39.055.53.70.739

Registered mail:

Florence Institute of Design Intl
 Borgo Ognissanti 9
 50123 Florence,
 ITALY