

WELCOME TO THE ILCF PARIS!

*Learn French in a private university
in the heart of Paris!*



The Catholic University of Paris from outside



The main courtyard



The 'Fréville' building



The 'Carnes' garden

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PRESENTATION



Founded in 1948, the ILCF welcomes 2 500 students every year aged 18 and upwards from all over the world, individually or in groups. Programmes and courses are offered to people from 18 years old from all over the world wishing to learn French and become acquainted with French culture and civilization in a university atmosphere.

A prestigious setting : The ILCF is a Department of the Catholic University of Paris (ICP) a place of intellectual and research tradition in the historical heart of Paris near the students' Latin Quarter, the existentialists' Saint-Germain-des-Prés (Sartre, Simone de Beauvoir) and the painters' Montparnasse (Picasso, Modigliani, Chagall). It is the perfect place to learn French !



A qualified and experienced team with 50 teachers, all specialising in FLE (French as a Foreign Language). Some of the teachers also collaborate with FLE publications. They always accompany the students in a personalised way.

The Catholic University of Paris is an academic campus housing faculties and higher education establishments of professional training in 3 areas: *Literature, Languages and Social Sciences; Science and Engineering; Theology and Religious Sciences.*



1 Educational quality
50 highly qualified teachers, modern teaching methods (multimedia), constant educational follow-up of the students

Educational diversity
100 different courses for all levels **2**

3 Culture and civilization courses
Fine arts, communication, literature, history, philosophy, geography...

In the "chic" and historical student heart of Paris
Nearby Saint-Sulpice, Saint-Germain-des-Prés, Luxembourg gardens **4**

5 Stable classes throughout the programme
No "incoming" or "outgoing" students

Diplomas and certificates
TEF, DFP, certificats et diplômes propres à l'ICP **6**

7 Official exam centre
of the Chambre de Commerce et d'Industrie de Paris (CCIP)

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With the Common European Framework of Reference for Languages (CEFR)

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With native French speakers and free access to multimedia laboratory

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15 International accreditation
*Label of Quality FFL***, CampusFrance, CCIP, Socrates/Comenius, MICEFA, CSN, Musée du Louvre, CEF procedure...*

LEVELS AND CERTIFICATES

Test :

At the beginning of each session, students take a placement test (oral and written) to define his/her level.

Level A.1.1 (beginner)

Discovering and practicing grammar, vocabulary and phonetic basics.
Starting to express yourself in every-day-life situations.
12 hours/week minimum of general French language.

Levels A1/A2/A2+ (Elementary)

Acquiring grammar structures and basic vocabulary.
Knowing how to express yourself in every-day-life situations.

Levels B1/B1+/B1++ (Intermediate)

Developing spoken and written skills (comprehension and production) in language, communication and culture.
Learning how to express one's ideas and to argue.

Levels B2/B2+ (Advanced)

Systematic review of knowledge and skills in language and communication.
Developing presentation techniques.

Levels C1/C2 (Superior)

Developing skills necessary to the practice of spoken and written presentation, debate, synthetic writing and commentary.

Certificates & Validations

Certificates and diplomas conferred by the Catholic Institute of Paris:

Certificate of French as a Foreign Language
DEC : Diploma of Civilization Studies (DEC)
DAEFE : Diplôme d'Aptitude à l'Enseignement du Français à l'Étranger
Proficiency Diploma in French Culture and Civilization

Other Certificates and diplomas

Diplomas of the Paris Chamber of Commerce and Industry CCIP:
DFP B1 to DFP C2, DFP B1 Tourism
TEF - Test d'Évaluation de Français - see p. 21



ECTS

European Credit Transfer System

European students: Thanks to this system, you can validate your ILCF programme in your home university and obtain credits for your degree course.

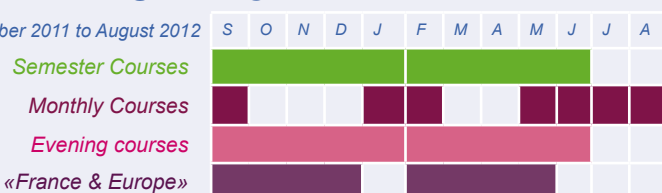
Cours et diplômes	Durée	Rythme/travaux	Crédits
General language Oral French Written French Phonetics Culture and civilization Business French 3h/week/semester = 4 credits	1 semester	<i>Example :</i> 18h/week	24
Monthly sessions *	1 month	60 hours	6
July/August		72 hours	7
January / February May/June		84 hours	8
September intensive course*	1 month	120 hours	12
Evening courses	15 weeks	60 hours	6
English courses	11 weeks	44 hours	4
Civilization studies - DEC 3h/week/semester = 5 credits	1 year	12h/week	40
		"Mémoire" & "soutenance"	30
		3h/week French language	10
		Total	80
DFP C2 3h/week during 1 semester = 5 credits	1 semester	Methodology/tutorial	5
		"Mémoire"	20
		3h/week	5
		Total	30
Teacher training (DAEFE) 1st year	1 year	18h/week	60
3h/week during 1 semester = 5 credits			
Teacher training (DAEFE) 2nd year 3h/week pendant 1 semestre = 5 crédits	1 year	15h/week	50
		Internships/practical experience and report	10
		Total	60

* Based on 10 hours = 1 credit

DATES 2011-2012

COURSES AT A GLIMPSE

from September 2011 to August 2012



Nota Bene...
Academic year goes from **September 2011 to August 2012**

SEPTEMBER STAGE 2011

30h/week - from 29 August to 23 September

1st SEMESTER FROM SEPTEMBER 2011 TO JANUARY 2012

from 3 to 30h per week - from September 26, 2011 to January 27, 2012

Tests : 19 - 22 September

All Saints Holidays : 24 - 28 October - Christmas Holidays : 19 - 30 December

WINTER COURSES

January 2012 - 84h/month

February 2012 - 84h/month

from January 3, to January 27, 2012

from January 30, to February 17, 2012

2nd SEMESTER FROM FEBRUARY 2012 TO JUNE 2012

from 3 to 30h per week - from february 20, 2012 to june 15, 2012

Tests : 13-16 February

Spring Holidays : 16 - 27 April

SPRING COURSES

May 2012 - 84h/month

June 2012 - 84h/month

from May 2, to June 1st 2012

from June 4, to June 29, 2012

All courses are in conformity with the following tests and diplomas: TEF-TCF-DFP-DELF-DALF
Schedule: mornings from 9 or 10 am to noon or 1 pm, and afternoons from 2 to 5 pm.
Maximum 18 students/French language course. No make up for public holidays

DATES 2011-2012

SUMMER COURSES

July 2012
15h, 18h or 21h/week

from July 2, to July 27, 2012

August 2012
15h, 18h or 21h/week

from July 30, to August 24, 2012

EVENING COURSES

1st session 2011-2012
4h/week

from September 27, 2011 to January 26, 2012

2nd session 2011-2012
4h/ week

from February 21, to June 14 2012

ENGLISH COURSES - FRANCE AND EUROPE PROGRAMME

4h, 8h, 12h, 16h, or 20h per week

from September 26, to December 16, 2011

from February 20, to May 18, 2012

COURSES FOR COMPANIES

We offer French courses in general and/or specialized French **all year round** at the ILCF or at your own premises.

The programme will be defined according to your specific needs and can be based on the Life-long Training Programme ("Formation Continue").

► For more information on programmes and fees, contact us: ilcf@icp.fr

COURSES FOR GROUPS

You are looking for a tailor-made programme (courses, evaluation, accommodation, conferences) for a group of 10 people minimum ?

You are looking for a specialized programme for French as a Foreign Language teacher, (multimedia, methodology...)?

► For more information on programmes and fees, contact us: ilcf@icp.fr

SEMESTER COURSES

Courses Choice by Semesters

3, 6, 9, 12, 15, 18, 21, 24, 27 or 30 hours per week

The price is based on the total number of hours per week, not on the programme.

After your placement test, you will design your programme with a teacher. Then, according to the session, your level and your needs, you will choose one or several courses. Prices p. 39.

Each course is 3h/week, except when mentioned otherwise. These courses take place during the 1st and/or the 2nd semester, provided there is a sufficient number of registered students

General language

Oral and written comprehension, oral and written expression, grammar, vocabulary, phonetics, notions of culture and civilization.

Objectives: learning or developing your skills in order to communicate in written or spoken French in every-day or professional-life situations.

6, 9, 12, 15 or 18h/week

(15h or 21h/week at monthly courses, 30h/week in september).

Oral French

Oral comprehension and expression

Objectives: understanding and using different forms of speech according to the situation and to the speaker, communicating easily whatever the situation is, learning how to express ideas on concrete and abstract topics. Working on the specificities of speech with audio and video supports.

3h/week

Phonetics

Presentation and recognition of sounds, articulations and prosody, functioning of the French phonetic system. Objectives: improving your understanding of spoken French and learning how to pronounce what is written, to write what is heard.

3 h/week

Culture and civilization

Fine Arts, cinema, Art in France, architecture, communication, media, theatre, design and fashion, professional communication, cultural general knowledge, socio-economic issues, cultural courses, history and geography, literature, philosophy. *Full table page 10.*

3, 6, 9, 12, 15h/week

(in addition with french language courses)

Culture et Civilisation courses are available according to the student's french level. Levels are assessed at the beginning of each sessions.

Written French

Relating what you hear and what you write, analysing the organization of grammar and vocabulary, studying the written speech, writing and spelling exercises.

Objectives: knowing how to write easily in French (simple and complex sentences), writing various texts of progressive difficulty.

3 or 6h/week (15h/week at the July course)

Business French

Knowing how to communicate in French in a professional environment: gathering information, speaking on the phone, writing letters, leading negotiations, becoming more efficient in company administrative and commercial functions.

6h/week

(18 h/week at the July course)

ADVISED COURSES

Examples of programmes

These examples can help you design your own programme.

They are not compulsory. You can choose from 3 to 30h/week.

Academic preparation

If you wish to continue your studies at university : intensive courses in September with 30 hours per week or 12 hours of French language, 6 hours of written French, 3 hours of synthetic writing and argumentation.

21h/week (semesters)

Proficiency French course

If you have already studied French and wish to improve your skills: 9 hours of French language, 6 hours of written French and 3 hours of oral French.

18h/week (semesters)

Business French course

If you are interested in the area of Economics and firms: 6 hours of business French, 3 hours of French culture and civilization courses (professional communication or French for Tourism) and 6 hours of French language.

15h/week (semesters) or 18h/week (July)

Spoken French and written French course

If you wish to improve your written or spoken French: 3 hours of oral French, 3 hours of written French, 3 hours of phonetics and 6 hours of culture and civilization courses.

15h/week (semesters)

Art History preparation

If you are interested in applying to the École du Louvre or to Art History at university: 6 hours of "Beaux-Arts" culture and civilization classes, 6 hours of general culture (history, literature, geography...), and 6 hours of written French. This programme is open to anyone interested in Arts.

18h/week (semesters)

French Intensive course

For beginner or elementary levels. For a strong progression, 15 hours of French language, 3 hours of phonetics and 3 hours of written or oral French.

21h/week (semesters)

French and cultural general knowledge

If you wish to go over cultural general knowledge topics and improve your skills: 9 hours of culture and civilization courses and 6 hours of French language.

15h/week (semesters)

Extensive French language course

If you wish to learn French and keep spare time for your activities: 6 hours of French language and 3 hours of spoken French or written French or phonetics or culture and civilization courses.

9h/week (semesters)

TABLE OF CULTURE & CIVILISATION SEMESTER COURSES

Each course is 3h/week, except when mentioned otherwise. These courses take place during the 1st and/or the 2nd semester, provided there is a sufficient number of registered students

(to be confirmed)

NIVEAUX	ARTS	CINEMA	CULTURE & SOCIETY	HISTORY	LITERATURE & PHILOSOPHY
A2 TO B1	Discovering arts	Paris cinema	Current events in France	Introduction to the History of France	Main questions in philosophy
	From 16th to 20th century: Literature, Painting, Music		Culture & religion in France		
			France through songs		
			Exploring Paris		
			Gastronomy		
B1+ TO B2	Art in France from Renaissance to Impressionnisme	French documentary cinema	The media en France Europe past and present	Europe Past and Present	
	Art & architecture in France from the Middle-ages to the Enlightenment	French contemporary cinema (3h + 1h/week film showing)	France, how does it work?	Main periods of the History of France from the 13th to the 19th century	Overview of literature & ideas in France (16th – 18th centuries)
	Art adventures in the 20th century	The Nouvelle Vague : history & subjects (3h + 1h/week film showing)	Ideas in Politics	History of France & French people in the 20th century	Overview of literature & ideas in France (19th – 20th centuries)
	France through its Heritage		Fashion & design		History of political ideas in France
	Paris, a capital of art & history				
FROM B2	Origins of the 20th century art		Cultural route : a Prospect		Contemporary French Literature
	Great figures of 20th century art				History of political ideas in France
	Contemporary French cinema		Cultural route: Convergences		Structure of literary texts
	Preparation to the Ecole du Louvre (18h/week)				

Each course is 3h/week, except when mentioned otherwise. These courses take place during the 1st and/or the 2nd semester, provided there is a sufficient number of registered students

(to be confirmed)

LEVELS	WRITTEN FRENCH	ORAL FRENCH	PHONETICS	BUSINESS FRENCH COURSES & DIPLOMAS OF PROFESSIONAL FRENCH
A2 TO B1 Elementary 2 to Intermediate 1	Written French (3h or 6h/week)	Oral French	Phonetics	Preparation to DFP B1
		Oral & Theater		French for tourism - DFP B1
		Oral & Photo		Professionnal Communication 1
B1+ TO B2 Intermediate 2 to Advanced 1	Written French (3h or 6h/week)	Oral French	Phonetics	French for tourism - DFP B1
	Synthetic writing & argumentation			Preparation to DFP B2
	Translation English-French	Oral French for theology		Professionnal Communication 2
	Written French for theology	Oral and video		Professionnal Communication 2
FROM B2 from level Intermediate 3	Written French (3h or 6h/week)	Oral French	Phonetics	Socio-economic issues in France today
		Oral French today		France and international relations
		Oral French through cinema		Preparation to DFP B2, DFP C1, DFP C2
	Synthetic writing & argumentation	Synthetic speaking & argumentation		
ENGLISH Fluent level				<ul style="list-style-type: none"> - Europe Union - Contemporary Art - Fashion in France - French Philosophy - Politics & Economy in France & Europe - Contemporary french cinema

DIPLOMAS & CERTIFICATES

BUSINESS FRENCH

Objectives

↳ To be able to talk in French for a professional purpose, to know how to search for information, to deal with telephone calls, to write letters, and to lead negotiations, to have skills in administration and commercial functions and to obtain an official diploma or certificate.

Business French Diplomas: DFP

Preparation to the following Business French Diplomas:

DFP B1 (intermediate level - 6h/week – 1 or 2 semesters)

DFP B1 (intermediate level – 3h/week – 1 or 2 semesters) – French for Tourism

DFP B2 (advanced level – 6h/week – 1 or 2 semesters)

DFP C1 (superior 1 level – 6h/week – 1 or 2 semesters)

DFP C2 (superior 2 level – 6h/week – 1 or 2 semesters)

Exams

3 sessions in January, June, July (DFPB2 only)

The ILCF is an official exam centre for the DFP diplomas of the Paris Chamber of Commerce and Industry (CCIP).

DFP C2 preparation programme

You must hold the DFP C1 to prepare for the DFP C2

To prepare for the DFP C2, you need to register for 2 classes (6h/week):

1st semester:

Socio-economic issues in France (3h)

Written French (3h), or synthetic writing and argumentation (3h), or proficiency course (3h).

2nd semester:

Methodology + compulsory tutorial guidance (3h),

Remedial course in language, or culture and civilization course, or socio-economic issues (3h)

Assessment:

Specialized research work which leads to a thesis (mémoire)

Oral thesis defence (soutenance) in June 2012.

DIPLOMAS & CERTIFICATES

CIVILIZATION STUDIES - DEC

Objectives

↳ To prepare your university or professional life entrance. To acquire a method of working and carry out a research under the supervision of a tutor who will teach you methods to draft your thesis in the following majors: history and society, arts, literature and philosophy.

Admission

2 levels: intermediate 2 and 3 (B1++) or advanced and superior (B2 to C2); admission depends on your results to the entrance test and the interview with a teacher.

Contents (indicative)

Choice of 1 major

15h or 18h per week, during 2 semesters, 5 courses per semester:

1 compulsory course: written French (3 or 6h according to your level)

2 courses selected in your major

2 courses selected in the 2 other majors

• History and society

The main periods of French history from the 13th to the 19th century; History of France and of the French people in the 20th century; France, how does it work? ; Media in France ; Europe in the past and present; France through its heritage.

• Arts

The "Nouvelle Vague" : Cinema in the early's XX^e Century; contemporary French cinema; French for fashion and design; Art and architecture from the Middle Ages to the Enlightenment century; Art in France from the Renaissance to Impressionism; Main themes of contemporary Art; Great figures of the 20th century Art.

• Literature and linguistics

Overview of French literature and ideas; Overview of literature & ideas in France (19th – 20th centuries) ; History of philosophical ideas; Contemporary French literature; Synthetic writing and argumentation; From 16th to 20th century : Literature, Painting, Music.

Validation

Diploma in Civilization Studies - DEC (diploma conferred by the Catholic University of Paris) or **ILCF certificate** for the students who do not write the thesis.

Free tutoring



TEACHER TRAINING (DAEFE DIPLOMA)

Objectives

↳ To train yourself to the methodology and to the practice of learning and teaching French;
To discover the new developments in linguistics, literature and educational psychology;
To increase your knowledge in culture and teaching techniques.



Admission

Your level in French is high and you want to become teacher of French as a foreign language (FFL).
Admission relies on the results of your entrance test and on an interview with the teachers in charge of the training.

Contents : 2 programmes (indicative)

1 or 2 years, 18 to 24h/week.

Retraining programme (1 year):

The programme is to be worked out with the teachers in charge of the teacher training.

Normal programme (2 years):

1st year: proficiency classes - 6 classes: structure of literary text; proficiency in language; theoretical and practical phonetics; synthetic writing and argumentation; cultural route.

2nd year: 4 classes + 48h per year of class observation and practical internship: didactics of languages; cultural route; language and grammar; class practice. Only the students who have already taught French and have a high-level in French are directly admitted into the 2nd year.

All courses are 3h per week courses, except the language and grammar course which is a 6h per week course.

Validation

Diplomas conferred by the Catholic University of Paris:

Agreement and equivalent ratings with the University of Paris 5

1st year: **Proficiency Diploma in French language and culture**

2nd year: **Diplôme d'Aptitude à l'Enseignement du Français à l'Étranger - DAEFE**

A four weeks short teacher training is offered during our July course – see p.27

PROFICIENCY

Objectives

↳ Students will improve their knowledge of the French language and culture at a university level, and discover language, literature and communication theories.

Admission

Open to advanced levels, the admission also relies on the results of the entrance test.

Contents (indicative)

Compulsory classes: proficiency class in language and superior written French, or language and grammar.

A selection of 4 courses:

Structure of literary texts;

Introduction to general linguistics;

Cultural route;

Phonetics, Professorship;

Synthetic writing and argumentation (oral and writing).

Validation

Semester certificate for each class, based on the average mark in continuous assessment.

Proficiency Diploma in French Language and Culture conferred by the Catholic Institute of Paris, for an annual course.



ART HISTORY & "ÉCOLE DU LOUVRE" PREPARATION

Objectives

↳ Preparation to the admission test to the "École du Louvre" and Preparation to Art History university careers.

Admission

Required level: advanced (B2), according to the results of the entrance test.

Contents (indicative)

18 hours per week, 1st semester only:

- Overview of art (6h/week)
Regular visits to the Louvre Museum.
Possibility to give an oral presentation at the «Nocturnes» of the Louvre Museum.
- Cultural general knowledge (6h/week)
- Written French through Art (6h/week)

These courses can also be attended separately.

Validation

ILCF Certificate for each class, based on the average mark in continuous assessment.
Attestation of the Louvre Museum for the participation in the «Nocturnes». ILCF is an educational partner of the Louvre Museum.

Nota Bene: Minimum of 8 students



Objectives

↳ To test and measure your skills in French language (oral and written skills) in a reliable, quick and objective way.
To get an official assessment of your skills in French, internationally acknowledged, which can be used in a university or business purpose.

Admission

The ILCF students enrolled in a semester course can take the TEF. There are two TEF sessions: in December and May.

Validation

Official detailed certificate of your results given by the CCIP - Paris Chamber of Commerce and Industry.

The TEF is an exam of the CCIP, official partner of the ILCF.

The TEF is an internationally recognized test, accredited by the French Ministry of Education and by the Canadian Federal government.



DOUBLE TRAINING ILCF/ISIT

CERTIFICATE IN FRENCH AS A FOREIGN LANGUAGE – ILCF CERTIFICATE IN FRENCH-CHINESE TRANSLATION PRACTICES – ISIT

↳ French language and French-Chinese translation

Objectives

↳ To enable Chinese students with good French skills to further improve their French language skills and knowledge of the French culture and to acquire the appropriate skills in the practice of translation in a professional context.

Admission

Required level in French language: B1 certificate (or level 3 of the TEF/TCF or DELF B1). Students must have attended a Chinese university for 6 semesters (documentary evidence required).

Contents

1st year / ILCF: students will improve their French language skills and become acquainted with the French culture and professional life.

Intensive course (30h/week) in September: general French language.

Semester courses from October to June (21h/week): French language, phonetics, written French, professional communication, synthetic writing and argumentation.

Validation: a minimum mark of 12/20 is required in each course to get into the 2nd year.

2nd year / ISIT: Students will acquire a thorough knowledge of the mechanisms used in the professional practice of French-Chinese translation.

Semesters (14-15h/week): general and applied translatology, history of translation, general French-Chinese translation, French language applied to translation, applied geopolitics in French, economics, economic translation, principles of documentary research, principles of terminology.

Validation: this occurs after completion of a French-Chinese translation with reasoned commentary.

For further information, please contact: ilcf@icp.fr

*ISIT : *Institut supérieur d'interprétation et de traduction* - www.isit.icp.fr

DOUBLE TRAINING ILCF/FASSE

CERTIFICATE IN FRENCH AS A FOREIGN LANGUAGE -ILCF MASTER 2 "HUMANITARIAN AND INTERNATIONAL ACTION" -FASSE*

↳ French language and International action

A two-year university programme available to foreign students with both a high English and French level.

Objectives

↳ In the 1st year, students will further improve their French language skills and knowledge of the French culture. In the 2nd year, students will be trained for working in the field of humanitarian and international action: NGOs, public policies related to humanitarian action, relations between the business world and the NGOs.

Admission

Required level in French language: B1 certificate (or level 3 of the TEF/TCF or DELF B1). Good English (B1 certificate).

Master 1 or "Maîtrise" or equivalent diploma.

Significant experience in non-profit-making associations or professional experience.

Contents

1st year / ILCF: Students will improve their French language skills and become acquainted with the French culture and professional life.

Validation: a minimum mark of 12/20 in each course is required to apply to the 2nd year / FASSE.

2nd year / FASSE: A professional training (including work experience through internship in the field of international action and humanitarian work (lobbying techniques, partnership development, projects set ups) and understanding international relations.

Validation: a minimum mark of 10/20 in each course and also in the defence of the internship report is required.

For further information, please contact: ilcf@icp.fr

* Faculté de Sciences Sociales et Économiques - www.icp.fr/fasse/

DOUBLE TRAINING ILCF/ISTR

CERTIFICATE IN FRENCH AS A FOREIGN LANGUAGE – ILCF CERTIFICATE IN RELIGIONS SCIENCE - ISTR*

↘ French language & knowledge
of worldwide wisdoms and religions

A two-year university programme available to foreign students.

Objectives

↘ In the 1st year, students will further improve their French language skills and knowledge of the French culture. In the 2nd year, students will get a top knowledge in 2 main world religions and wisdoms. This knowledge will be developed through 2 ways : the one hand Relations between culture and religion, including issues for the society and on the other hand calling into question Christian traditions.

Admission

Required level in French language: B1 certificate
(or level 3 of the TEF/TCF or DELF B1)
Licence or equivalent degree.

Contents

1st year / ILCF: Students will improve their French language skills and become acquainted with the French culture and professional life.

Validation: a minimum mark of 12/20 in each course is required.

2nd year / ISTR : Deepening one's knowledge in 2 contemporary religions/wisdoms: Judaism, Christianity, Islam, Buddhism, religions from China or African traditional religions. Thinking religious facts and secularization. Multicultural context and pluralism through Christian thinking.

+/- 16h / week (courses and workshops), 72 ECTS.

Validation: To get the validation mark required for each subject and for the report (mémoire)

For further information, please contact: ilcf@icp.fr

* Institut de Science et de théologie des religions - www.icp.fr/istr/

MONTHLY COURSES

September 2011

Intensive French programme

↘ 29 AUGUST - 23 SEPTEMBER 2011

General French language

30h per week, for all levels

Oral and written comprehension, oral and written expression, grammar, phonetics for all levels.

Preparation for university entrance and proficiency French classes.

For high-level students, Introduction to university techniques, speech, oral dissertation, debates, note-taking methods, summaries, synthetic writing, dissertations).

Schedule

Test: August 29

Courses: 9 to 12 am and 2 to 5 pm - Monday to Friday



Winter courses

Intensive Programme

↘ 3-27 JANUARY 2012

↘ 30 JANUARY - 17 FEBRUARY 2012

General French language

15h of French language + 2 workshops of 3h per week : oral and written French. An excellent way of improving your French and/or of preparing for the university semesters which start on February and September.

January : 4 weeks, 84 hours

French language from 9 to 12 am - Monday to Friday
Workshops on Tuesday and Thursday from 2 to 5 pm.

February : 3 weeks, 84 hours

French language and workshops from 9 to 12 am and from 2 to 5 pm - Monday to Friday (except on Monday 30 & Friday 17th : morning course only).

No make up for public holidays

MONTHLY COURSES

Spring Courses Intensive Programme

➤ **2 MAY 2011 - 1ST JUNE 2012**
➤ **4-29 JUNE 2012**



General French language

15h of French language + 2 workshops of 3h per week: oral and written French. An excellent way of improving your French and/or of preparing for the university semesters which start on February and September.

May : 4 weeks, 21h/week, 84 hours
French language from 9 to 12 am - Monday to Friday
Workshops on Tuesday and Thursday from 2 to 5 pm.

June : 4 weeks, 21h/week 84 hours
French language from 9 to 12 am - Monday to Friday
Workshops on Tuesday and Thursday from 2 to 5 pm.

Summer Courses July 2012

➤ **2-27 JULY 2012**



Choose your programme

General French language

15, 18 or 21h/week
For all levels

15h of French language + 1 or 2 workshops in oral and/or written French, or general culture. An excellent way of improving your French and/or of preparing for the semester session.

Schedule

French language from 9 to 12 am - Monday to Friday
Workshops on Monday and Tuesday from 2 to 5 pm (optional).

No make up for public holidays

July summer courses

Written French

15, 18 or 21h/week. 15h of written French + 1 or 2 workshops in oral French, phonetics, written French, culture and civilization, according to the student's level and availability. Advanced level students attend 3 lectures on Wednesdays from 11.15 to 12.15 am.

Schedule

Written French from 9 to 12 am - Monday to Friday.
Workshops on Monday and Tuesday from 2 to 5 pm.

Business French

18h/week, for intermediate levels and above (B1).
Objectives: to be able to speak French for a professional purpose; a better understanding of the situation of French companies.

You can also prepare for the Diploma of Business French (DFP B2) of the Paris Chamber of Commerce and Industry (CCIP). The exam will take place in the end of July (to be confirmed)

Schedule will be provided at the beginning of the session.

French teachers training

18h per week. Objectives: theoretical and practical insights into teaching, didactics and training in French as a foreign language, proficiency classes in French; multimedia training.

Lectures and workshops (to be confirmed)

7h/week, for advanced levels. Two workshops and one lecture per week. Subjects of the lectures: art, history, literature, religion or society. Lectures will be held every **Wednesday from 11.15 to 12.15 am.**

Cinema programme

15h per week, intermediate level recommended. Objectives: introduction to the language and aesthetics of cinema. Cinema through theory and practice. Showing of films in addition to your programme.

Schedule: will be provided at the beginning of the session.

Minimum of 14 students necessary to run the session.

Excursion

to Fontainebleau /
Vaux-le-Vicomte, 21 July 2012

Fontainebleau is a royal city; its palace and forest are a Unesco World Heritage site. Vaux-le-Vicomte, a splendid mansion of Nicolas Fouquet, inspired Louis XIV in the building of the Château de Versailles.

Price: 110 €.

Minimum of 35 participating students

Important Dates :

2/07	Entrance tests - Registrations
3/07	8.30am Display of the student lists per class
3/07	9.00am Beginning of the courses
4/07	12.00am Welcome reception
14/07	Bastille day (day off)
21/07	Excursion
26/07	End of session - International party
27/07	End of session Mass

MONTHLY COURSES

Summer courses

Summer programmes : August 2012

↘ 30 JULY - 24 AUGUST 2012



General French language

15, 18 or 21h/week

For all levels

15h of French language + 1 or 2 workshops in oral and/or written French, or general culture. An excellent way of improving your French and/or of preparing for the semester session.

Schedule

French language from 9 to 12 am - Monday to Friday.

Workshops on Tuesday and Thursday from 2 to 5 pm.

Written French *(to be confirmed)*

15, 18 or 21h/week

15h of written French + 1 or 2 workshops in oral or written French.

Only for advanced levels.

Provided a sufficient number of students.

Important Dates :

30/07	Entrance tests - Registrations
31/07	8.30am Display of the student lists per class
31/07	9.00am Beginning of the courses
3/08	12.00am Welcome reception à 12h
15/08	Assumption (day off)
23/08	End of session - International party
24/08	End of session mass

No make up for public holidays

EVENING COURSES

Evening courses

General French

↘ 27 SEPTEMBER 2011 - 26 JANUARY 2012

↘ 21 FEBRUARY - 14 JUNE 2012

Contents

General French, oral & written french, grammar, French culture (level groups)

Admission

Evening courses are designed for adults aiming at improving their French level while their daily schedule is already filled with other activities.

Schedule

Tuesday to Thursday, 7 to 9pm, 4h per week

NB : Minimum 10 students

ACADEMIC PREPARATION

From 1 month to 1 year course

Contents

To prepare your entrance to University or to academic studies, you can follow a 1 month to 1 year program and take 1 to 6 courses separately or together:

- Synthetic writing and argumentation (semester)
- Synthetic speaking and argumentation (semester)
- Proficiency in French language (semester)
- Cultural routes (semester)
- Written French (semesters + July)
- Proficiency program and introduction to academic techniques (September)

Admission

Open to all students from the level B1.

For more details about this programme, ask for the brochure.

COURSES IN ENGLISH

Courses in English

'France & Europe' programme

↳ **26 SEPTEMBER - 16 DECEMBER 2011**

↳ **20 FEBRUARY - 18 MAY 2012**



Contents

From 1 to 5 courses of 4h/week each to be chosen:

- Contemporary Art
- Europe today
- Fashion in France
- Contemporary French cinema
- Politics and economy in France & Europe
- Survey of French philosophy

Admission

Courses taught in English. Excellent level in English is required.
Course available in addition to a minimum of 1 other course in French at the ILCF.

Schedule

From 2 to 6 pm; 4 hours per week & per course; so 4h to 20h/week in total.

Be aware that a budget of 40€ is needed to cover visit fees ('Art' and 'Fashion' courses only)

For more details about this programme, ask for the brochure.

PICTURES



Library



Multimédia laboratory



Student atmosphere



Internet & wi-fi



Cultural activities



Students reception

TEACHERS



Our semester teachers are all specialists of French as a foreign language and often also of another subject. They are all very experienced and some of them have published FLE books.



- **Johanna ANRIG** (DEA in language and culture didactics; master degree in education, Columbia University N.Y.)
- **Dominique BERTHON** (PhD in stylistics ; master degree in literature)
- **Michel BONDURAND** (master degree in FLE; master degree of French/Films studies, S.F.S.U./U.C. Berkeley)
- **Isabelle BOURBON-LAINE** (master degree in FLE; DEA in Italian)
- **Danièle CAVALIERI** (DESS in social and economic sciences)
- **Sylvie CÉLARIÉ** (master degree in French literature)
- **Françoise COMERRE** (DEA in linguistics; DESS in teacher training in FLE; 1st year of post-graduation in Geography; diploma in language didactics)
- **Catherine CORAL** (master degree in literature; certificate in didactics of audiovisual devices)
- **Isabelle DELAHAYE** (master degree in FLE)
- **Fabienne DESMONS** (DESS in translation, diploma of language didactics)
- **Michel DRIGUES** (DEA in FLE; diploma of language didactics)
- **Chantal DUBOIS** (DESS in teacher training in FLE, DEA in didactics of languages; master degree in chinese)
- **Pierre ESPAGNON** (DEA in FLE; master degree in English linguistics; certificate in didactics of audiovisual methods)
- **Fabienne FAVAREL** (bachelor degree in English, master degree in FLE)
- **Françoise FERCHAUD** (DESS in teacher training in FLE; master degree in FLE)
- **Dominique GODIN MC CARRON** (master degree in FLE)
- **Catherine GUERRIERI** (DEA in linguistics and phonetics)

- **Vincent GUILLEMARD** (DEA in contemporary literature)
- **Christine GUYOT-CLÉMENT** (PhD in linguistics)
- **Catherine HAUSSONNE** (master degree in FLE)
- **Thierry HERSELIN** (DEA in Art History)
- **Sabine JOURDAN** (master degree in FLE, master degree in History)
- **Marie-Chantal KEMPF** (PhD in literature; bachelor degree in FLE)
- **Jocelyne LANCIEN** (DEA in sciences of language; diploma in language didactics)
- **Pierre LE FORT** (PhD in French literature)
- **Muguette MANDEL** (bachelor degree in History of Art; diploma of the École du Louvre)
- **Isabelle MOULIN** (ENS, PhD in Philosophy)
- **Marianne PALMIERO** (master degree in FLE)
- **Jean-Luc PENFORNIS** (DEA in social law; DEA in authors rights)
- **Anne-Marie PHILOGONE** (PhD in literature and civilization)
- **Marie-José QUILICI** (DEA in History of the Middle-Ages; master degree in French literature)
- **Rachel RAZAKAMANANA** (DEA in language sciences; certificate in applied phonetics in French language)
- **Fabrice RIBERT** (master degree in FLE, DAELFE, diploma in cinema)
- **William SANCHEZ** (DEA in Linguistics and didactics of languages)
- **Emmanuelle SAUNIER** (master degree in FLE, bachelor degree in Chinese)
- **Irène SAVARIT** (master in FLE; bachelor degree in literature)
- **Claire SILVY** (master degree in contemporary literature)
- **Helen THACKWELL** (Candidata Rerum Politicarum, Oslo)

Accommodation

In a host family

You can be a paying guest in a host family. All families are selected inside Paris. The rooms are individual.

How to book ?

Bookings and payments have to be done online only on the ILCF's website, at the time of course application, on www.icp.fr/ilcf

Follow the registration instructions and pay the fees online (booking + accommodation fees) by credit card.

Once the reservation is done, the ILCF sends the host family's information (name, address) by email, the latest 8 days before the arrival of the student.

Fees

(valid until 31 August 2012)

	4 weeks	8 weeks	Additional week	Additional night
Booking fees	€ 100			
Breakfast + kitchen access	€ 1015	€ 1965	€ 270	€ 45
Half-board 5 dinners per week	€ 1240	€ 2420	€ 325	€ 50

1 week = 7 nights in a row

IMPORTANT: Minimum duration is 4 weeks. Booking fees are to be payed once. They are not refundable or deductible. No cancellation or change of dates will be accepted.

In a residence, a student hostel or a flat

The **Jobs and Accommodation Office** (Service Jobs & Logements) of the university can advise you or give you addresses for housing in residences, student hostels or apartments once you are pre-registered at the ILCF.

During the summer sessions, a list of hostels that you have to contact directly will be mailed to you on request. Price: approximately € 750 per month for half-board.

Service Jobs & Logements: informations

Phone: +33 1 44 39 60 24 Fax: +33 1 44 39 52 84 ; E-mail : jobsetlogements@icp.fr
Consulter le site internet www.lacatho.fr pour les offres de logements.

Service fees are not refundable or deductible.

Express mail

If urgent registration or for more safety, ILCF can send the pre-registration documents (necessary to obtain the visa) by express mail.

Fees: 115 € to be paid when pre-registering.

Airport transfer (one way)

You are met at the airport and brought to your place of stay (host family, hotel, residence)

Fees: € 120 to be paid when pre-registering.

Academic Library

The Fels Library is a quiet and state-of-the-art place to study.

Entry card : **€ 25/semester** or **€ 6/month**

Residence cards

The Residence Card Service of the Catholic University of Paris, in collaboration with the police Headquarters of Paris, will advise and help you obtain your residence card.

Email: titresejour@icp.fr

Bank account

Our University bank partner can help you to open a French bank account.

On the campus...

Free access to internet, wi-fi and computer labs.

Free conferences on many subjects.

Cafeteria and university restaurant, gardens, student environnement.

Guidance center : Educationnal and psychological help and advices, open to all students for free.

Enrolment to university

ILCF is part of the Catholic University of Paris (ICP), an academic centre. There are links between its Schools or faculties and the ILCF. You want to pursue your studies in this academic centre of excellence ?

An academic preparation is offered with a complete programme (see p.29) of one month to one year courses to prepare French university and schools' entry.

As an auditor in an ICP faculty (Literature, Languages, History, Philosophy, Social Sciences, Economics, ...) you follow courses in parallel with your ILCF programme.

As a student in one of the ICP faculties you can attend French classes at the ILCF in parallel and get credits.

After a programme at the ILCF, ICP's institutes, schools and faculties are open to students according to their level in French and to their previous diplomas and degrees.

E-training

New !

Prepare yourself to French before your arrival at the ILCF, train during your stay and continue studying French even after your departure, by internet.

Register to 'Pass FLE', the new e-learning tool, and get a 12-month access to French courses online.

Online course fees : 100 €



ACTIVITIES

French conversation

Practice your French!

Foreign students registered at the ILCF can participate in free French conversation sessions with native French speakers. Weekly sessions take place in a relaxed and friendly atmosphere. Topics vary according to students' wishes. *Free of charge. All year round except summer.*

Cultural activities

Cultural activities for students are organized all year round : guided tours of Paris, excursions...

BDE

The student life association

You can organize exhibitions, parties, excursions with other students and collaborate to the friendly atmosphere of the ILCF, as well as discover Paris and the French culture by meeting French students.

R.C Chaplaincy

A place of sharing for students aged 18/25

Possibilité to contact a RC Chaplain
Social events
Tuesday weekly mass at 12.15 PM
Social commitments
Newsletter and blog

<http://aumonerie-icp.blogspot.fr>

Multimedia self-training

ILCF offers free French self-training courses in the multimedia laboratory. A teacher advises and follows the student in a personalized way. *Free of charge. All year round except summer.*



ALUMNI

Since 60 years, tens of thousands students learnt French at the Catholic Institute. You too! Join the network and stay connected with students and teachers.

OTHER ACTIVITIES

Sailing club, Theatre club, choral music, chaplaincy...

Catholic University information for students on www.lacatho.fr

INTERNATIONAL ACCREDITATION

The ILCF Paris is a private Institute of higher education

Partners

CCIP official exam center



University Paris VII



University Paris V



Town-hall of Paris

Paris Europe Label 2007



Louvre Museum



Member of

CREPUQ



MICÉFA



Campus France



OTCP Paris Tourism Office



CSN Swedish financial aid



COMENIUS/ERASMUS



ECTS European Credit Transfer System



Accreditations

The French Ministry of Education, Higher Education and Research for the **Programme for students' mobility, PIM 2007**

The Label "Quality FFL" by 3 French Ministries, with the 3 stars for all the criteria checked

The European language label 2008

Member of the CEF Convention



The ILCF programmes are in conformity with the European standard **EN 14804** and the **CEFR** (Common European Framework of Reference)

Private companies and institutions in France and abroad have chosen the ILCF:

↳ Embassies in France and abroad ↳ International companies and institutions in France and abroad ↳ Universities in over 40 countries ↳ More than 60 educational agents all over the world ↳ **More than 80 countries are represented at the ILCF!**

REGISTRATION

1- PRE-REGISTRATION

Conditions: to be at least 18 years old (17 for summer sessions); to hold an end of secondary education certificate or an equivalent of the French baccalauréat.

Pre-register online, it's fast and easy!

Go on www.icp.fr/ilcf and click the «Registration» link.

www.icp.fr/ilcf
La préinscription en ligne, c'est facile et plus rapide!

If you prefer to register by mail or email, please send to the ILCF Paris :

- 1. FORM**
 The pre-registration form (p.45-46) filled out with the payment (full amount -monthly sessions- or with deposits of 320 € per semester).
- 2. PASSEPORT**
 According to the status, a copy of one of these valid documents: identity card, passport (showing identity and expiry date), passport with visa, or French resident permit.
- 3. DIPLOMA**
 A copy of the latest diploma (translation in French, except if the diploma is in English, Spanish, German or Italian)
- 4. PHOTO**
 1 passport size photo
- 5. SERVICE FEES**
 Airport transfer and Express mail payment
Fees for accommodation are to be reserved online only on www.icp.fr/ilcf
- 6. SOCIAL SECURITY**
 For non-EU students under 28, and only for semester sessions: a copy of birth certificate (official French or English translation required) to get the compulsory French Social Security (price in 2010-2011 = 200 €).

As soon as the ILCF Paris receives the pre-registration, a **test notification (convocation)** will be sent to the student as well as a **pre-registration attestation** (to produce to the French Embassy for the visa application).

An **online test** is sent by email, the student has to take it.



2- FINAL REGISTRATION

- 1 - Online **test** + oral or/and written test on site (day and hour mentioned on the 'convocation')
- 2 - Setting up of a **course schedule** with a teacher
- 3 - Payment of the **tuition fees** as required
- 4 - Delivery of a **school certificate**, a time-table and a student card

This process is completed in approximately 3 hours.

FEES 2011-2012

Registration fees

€ 95 Valid for 12 months during the academic year, from September 1 to August 31.

Not refundable, not deductible, not transferable.

Tuition fees

Registration Fees	Semestrer courses Courses & diplomas			Monthly courses 1 to 7 months Eg : May + June + July or July + August + Sept. or January + February			Evening courses		
	Hours per week	1 semester	2 semesters						
€ 95 +	3h	460 €	920 €	July	7h/week (conferences)	300 €	1 session 4h/week	640 €	
	6h	840 €	1 680 €		15h/week	600 €	2 sessions 4h/week	1280 €	
	9h	1 225 €	2 450 €		18h/week	710 €			
	12h	1 605 €	3 210 €	August	21h/week	825 €			
	15h*	1 980 €	3 960 €		15h/week	600 €			
	18h	2 370 €	4 740 €		18h/week	710 €			
	21h*	2 750 €	5 500 €	September	21h/week	825 €			
	24h	3 150 €	6 300 €		30h/week	1125 €			
	27h	3 535 €	7 070 €		January	21h/week	825 €		
	30h	3 920 €	7 840 €	February	21h/week	825 €			
					May	21h/week	825 €		
					June	21h/week	825 €		

www.icp.fr/ilcf
Attention! Fees from September 2011

***Be careful!** For non-EU students, 15h or 21h course per week (depending on address) is the minimum requested by the *Prefecture* to get a residence card.

Discount: A 5% discount on tuition fees is granted to students registering for a 3rd semester session, provided the 3 sessions are run consecutively.

CCIP Exams (optional)

	I'ILCF's Student	Other Students
Test d'Evaluation de Français TEF	87 €	107
Diplôme de Français Professionnel B1-B2	160 €	185
DFP Tourisme et Hôtellerie DFP B1	185 €	205
Diplôme de Français Professionnel DFP C1	185 €	205
Diplôme de Français Professionnel DFP C2	215 €	

Contact us for exams dates.

Other Fees (optional)

Library	25 € par semestre / 6 € par mois
Postal Express Delivery (DHL)	115 €
Airport Transfer	120 €
Online Courses Pass FLE	100 €
Excursion	110 €

Accommodation in a French Host Family

1 week = 7 nights in a row

	4 Weeks	8 Weeks	Additional week	Additional night
Booking Fees	100 €			
Breakfast and kitchen acces	1015 €	1965 €	270 €	45 €
Half-Board 5 diners per week	1240 €	2420 €	325 €	50 €

IMPORTANT: Minimum duration is 4 weeks. Booking fees are to be payed once. They are not refundable or deductible. No cancellation or change of dates will be accepted.

PAYMENT

1-FOR THE PRE-REGISTRATION

Payment in full for monthly sessions / evening courses / courses in English

Down payment for the semester sessions: 320 € per session.

Payment online: www.icp.fr/ilcf, click on "Registration"

Or

By bank transfer (add 20€ for bank fees)

Bank details : Crédit Industriel et Commercial (CIC) - 57 rue de Rennes, 75006 Paris

Bank branch: 30066 - Sort code: 10061 - Account number: 00010412104 -

key: 01 - Swift Code: BIC CMCIFRPP - IBAN: FR 76 3006 6100 6100 01041210 401

Please send a copy of the bank transfer operation proof clearly stating the student's name and first name + ILCF; for a bank transfer made by another person, ask the bank to mention the student's name on the transaction advice.

Payment can also be done by :

By bank cheque or eurocheque (payable to ICP/ILCF, in euros)

By Credit card (online or on site)

By Payment in cash (on site only, thank you to provide the exact change)

By International money order (payable to ICP/ILCF, in euros)

2- FOR THE FINAL REGISTRATION

The payment of the balance is due before the beginning of the session at the ILCF Paris.

(does not concern students who choose payment in full)

It is payable by:

- **Credit card.**
- **Payment in cash.** Thank you to provide the exact change.
- **Bank or postal cheque,** payable to ICP/ILCF, in euros.

IMPORTANT PLEASE !

Bank fees are to be paid by the student.

The chosen number of hours per week cannot be reduced under no circumstance.

Cancellation: there will be **no refund** once the definitive registration is done. Once classes have begun, tuition is non-refundable.

INSURANCE

Medical and hospital expenses

Social Security

Non-EU students aged between 18 and 28 years old, registered for 15 or 30 weeks (1 semester or more) and for at least 12 hours per week, have to get an affiliation to the French Social Security (Official French Law of 29 June 1999). The affiliation is valid from October 1st to September 30th (2010-2011 fees : 200 €).

Private insurance

A private insurance company certificate (translated into French) is accepted if the student is registered for no more than a 15 week session (1 semester).

European Students

EU students can be exempted from the Social Security affiliation if they produce one of the following documents:

- European Social Security card
- Certificate of affiliation to a private insurance company (for no more than 1 semester)

Au pair

A student who has an au pair contract is exempted from this affiliation if he/she produces a contract for at least one year.



GENERAL CONDITIONS

↘ Classes are open under condition of a sufficient number of students. We will do our best to replace a course, according to the circumstances.

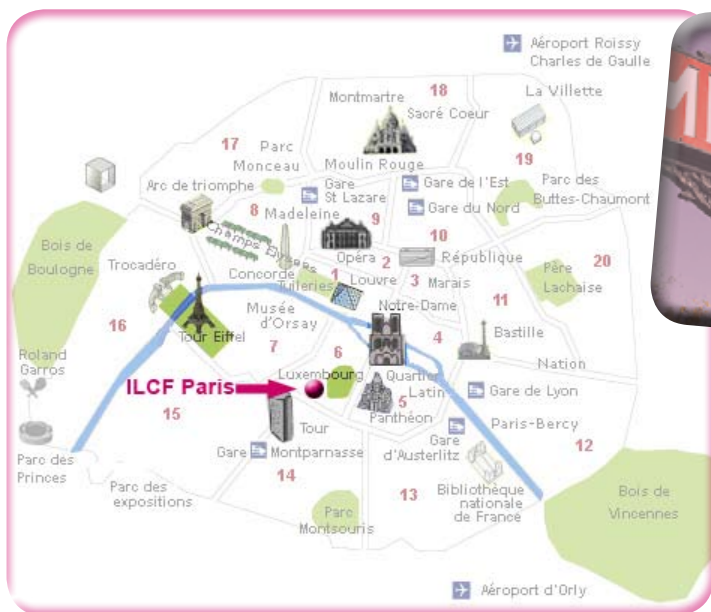
↘ The number of hours we suggest and the schedule depend on the student's level (12 hours a week is a minimum for a beginner) and, for the semester sessions, on the Prefecture's requirements concerning the residence card (15 or 21 hours per week minimum).

↘ In the event of the late arrival of the student, it may happen that certain classes are full. The legal vacation and a late arrival do not give right to a reduction. A regular attendance to classes is required on pedagogical grounds, to obtain certificates and for the renewal of the resident permit.

↘ **No repayment is possible once the pre-registration or the final registration is done.**

↘ The pre-registration or the registration to one of the ILCF class implies the acceptance by the student of the present admission conditions and of the ILCF rules.

COMING TO THE ILCF PARIS



Reception
12 rue Cassette
75006 Paris

↳ **Metro :**
St Sulpice (line 4)
Rennes (line 12)

↳ **Bus :**
83, 89, 94, 95, 96

MAP OF THE ILCF PARIS

PLAN D'ORIENTATION

21 et 26 rue d'Assas et 12, 22 et 24 rue Cassette 75006 Paris
POUR LOCALISER UN ORGANISME OU UNE SALLE



**Institut
Catholique
de Paris**



BIENVENUE!

L'ILCF
vous accueille et vous informe :

de 9h30 à 16h
lundi, mardi et jeudi

de 9h30 à 13h
mercredi et vendredi

12 rue Cassette
RDC Bâtiment E

■ DIRECTION & SERVICES

- R1 Rectorat
- R1 Vice-Rectorat
- A1 Secrétariat Général
- A0 Accueil
- Ae Accueil des Prêtres, Religieuses de tous pays
- Ae Secrétariat Universitaire
- B3 FIUC - Fédération Internationale des Universités Catholiques
- G0 Espace Vie Étudiante : Aumônerie, Espace Services Etudiants, Relations internationales
- V0 Accueil des Étudiants Étrangers
- V0 Service Communication

■ BIBLIOTHÈQUES & MUSÉE

- B1 et B6 Bibliothèque de Fels
- Devant ISEP Bibliothèque de Vernon
- G0 Musée Bible et Terre Sainte
- R3 Service des Archives

Pre-registration fees (to be enclosed with the form) :

- Full payment for Monthly courses, Evening courses and Courses in English
- Down payment for semester sessions: 1 deposit of € 320 per session (€ 640 for 2 sessions, € 960 for 3 sessions).

The deposit is compulsory and deductible from the total amount of the 1st session; no refund in any case once the pre-registration is done.

Important: *the chosen number of hours cannot be reduced in any case at the time of definitive registration.*

Agents and Groups, please contact us: ilcf@icp.fr

Optional services (tick and fill) :

- Airport transfer service - one way** : € 120

Arrival airport in Paris :

Roissy / CDG airport

Date

Only airport

Time.....

- Express mail (DHL)** : € 115

- E-training French course «Pass Fle»** -12 month access- : € 100

- Accommodation in a French host family

Booking and payment online only on **www.icp.fr/ilcf**

The above services will only be valid when all the informations are entirely complete and when the payment of the fees is paid.

Important note : *no cancellation or reimbursement in any case.*

Payment, to the order of ICP/ILCF, by:

- Bank or post cheque

- Bank transfer: *Banque: Crédit Industriel et Commercial (CIC) - 57 rue de Rennes, 75006 Paris, Branch Code: 30066, Sort Code: 10061, Account number: 00010412104, Key: 01, SWIFT code: CMCIFRPP, IBAN : FR 76 3006 6100 6100 01041210 401*

- International money order (*payable to ICP/ILCF, in euros*)

Documents to enclose :

Please enclose, with the pre-registration payment :

- 1 copy of the passport** (showing identity and expiry date), or a copy of passport with visa, or ID card, or valid resident card
- 1 copy of the latest diploma** translated into French (except if the document is in English, Spanish, German or Italian)
- For non-EU citizen students under 28, registered for 1 or 2 semester(s): a **copy of a birth certificate** (with official French translation) to get the compulsory French Social Security (fare in 20011-2012: €200)
- 1 passport photos** (with the student's name written on the back)

This form must be mailed back at least 1 month before the starting date :

To: ILCF Paris - ICP - 21, rue d'Assas - 75270 PARIS Cedex 06 - France

Do not forget to apply for your visa within the time limit!