



## Teaching Staff

### Dr. Leda Andoniou

*BA in English Language and Literature, Aristotle University, Thessaloniki, Greece; MA in TEFL, University of Texas at Austin, U.S.A.; PhD in Applied Linguistics, Aristotle University, Thessaloniki, Greece*

### Ms. Ruth Sutton

*Adjunct professor in communication techniques at ACT. She has previously been an instructor in academic English at a university level.*

### Dr. Anna Challenger

*BA in Philosophy, Kent State University; MA in Philosophy, Kent State University; PhD in American and Comparative Literature, Kent State University*

### Dr. Eleni Godi

*BA in English Language and Literature, Aristotle University, Thessaloniki, Greece; MA in English Language & Literature, Boston University, U.S.A.; MPhil in English, Oxford University, U.K.; PhD in English Literature, Aristotle University, Thessaloniki, Greece*

### Ms. Nicola Kondoyiannis

*BA in Languages, University of London, Goldsmiths College, U.K.; MA in TESL, Saint Michael's College, Vermont, U.S.A.*

### Dr. Linda Manney

*BA in Spanish and English Language and Literature, Ohio University, U.S.A.; MA in TESL, Arizona State University, U.S.A.; MA in Linguistics, University of California, San Diego, U.S.A.; PhD in Linguistics, University of California, San Diego, U.S.A.*

### Ms. Georgia Nenopoulou

*BA in English and French Literature, Simmons College, Boston, U.S.A.; MA in TESL, Saint Michael's College, Vermont, U.S.A.*

### Dr. Phil Holland

*Chairman of the Anatolia College English Department (gymnasium and lyceum). He was trained as a language teacher by Professor John Rassias at Dartmouth College in the US and did his graduate work in English Literature at the University of London.*

The American College of Thessaloniki (ACT), is the post-secondary division of Anatolia College, an independent, not-for-profit educational institution with a long and prestigious history that dates back to its founding in 1886.

ACT is the only institution in Northern Greece accredited by NEASC, the association that accredits prestigious universities such as Harvard and Yale. It also has an operating license under a new governmental decree that recognizes the right of private post-secondary educational institutions to operate in Greece.

ACT's comprehensive undergraduate curriculum leads to Bachelor's degrees in Business, Computing, International Relations & English.

The college is also offering a Master in Business Administration (MBA) with concentrations in Banking & Finance, Entrepreneurship, Management and Marketing.

**Advanced TEFL program  
Now available:  
March 31 to April 17,  
Thursdays to Sundays only.**

**For more information on the TEFL and other ACT programs, please contact:**

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# TEFL Methodology Programs

You have her attention.



Are you ready to teach?

# ACT

AMERICAN COLLEGE of THESSALONIKI



Today, a TEFL Certificate is a minimum requirement for many English teaching jobs in most countries, including Greece and Southeast European countries. A TEFL Certificate is obtained by taking a specialized TEFL Training course that covers English teaching techniques and methodologies. While it may still be possible to obtain work in certain countries and in certain schools without training, you will be at a considerable disadvantage if you decide not to take a TEFL Training Course.

**The benefits of a TEFL Course are clear. It will help you:**

**Get a Job** - The majority of reputable language schools require TEFL Certificates. By meeting this minimum requirement, you will be eligible for the jobs you want.

**Receive Better Pay** - On average, TEFL Certified teachers earn more than non-certified teachers. Investing the time and money in a TEFL course will pay immediate dividends.

**Teach More Effectively** - Even if you are a native speaker, don't assume you can teach English! Like any job, teaching English requires a specific skill-set and knowledge base, which can only be acquired through training and practice. Even if you have considerable experience teaching other subjects, you still need to become acquainted with TEFL techniques and methodology before you can be an effective English teacher.



## Program Overview

The American College of Thessaloniki (ACT) offers intensive TEFL courses at an **Introductory** and **Advanced** level. Both programs offer participants a solid grounding in current approaches to teaching English as a foreign language, with an emphasis on practical applications in classroom settings.

The **introductory program** is open to beginners with little formal teacher training, proficiency certificate holders and university students or graduates of English. Guided by an expert team of highly qualified TEFL instructors currently teaching at ACT, participants in the introductory program are taught to develop lesson plans, manage a classroom, design teaching materials for particular age groups, and teach grammar, listening/speaking, reading/writing and vocabulary.

The **advanced program** is aimed at teachers with some classroom experience who wish to enhance their teaching effectiveness, as well as those teachers who seek practical experience and new ideas for creative second language training. Participants in the advanced level course acquire a deeper understanding of both the theory and practice of teaching English as a foreign language. They also enhance their creativity and become updated with new developments in the field of teaching.

Building on their prior knowledge of the standard components of an introductory TEFL program such as developing lesson plans, teaching language skills, managing a classroom, etc., the advanced program addresses more specialized areas of the field such as educational technology, teaching through literature, the age factor in teaching, curriculum design & assessment and other field-related modules. In addition, the program includes an observational and guided classroom teaching practicum complementing instruction with substantive hands-on experience in real (not simulated) classroom settings.

**Participants in both programs will have the opportunity to:**

- Observe English classes being taught at Anatolia College and Anatolia Elementary
- Practice teaching at Anatolia schools



## Introductory TEFL Course Overview

- Developing lesson plans
- Managing a classroom
- Designing teaching materials for a particular age group
- Teaching grammar
- Teaching listening/speaking
- Teaching reading/writing
- Teaching vocabulary

## Advanced TEFL Course Overview

- Teaching the Four Skills
- Educational Technology
- Teaching through Literature
- Testing and Evaluation
- Teaching Practicum

Participants in either course receive a **Certificate of Attendance** upon completion.



### Duration

The Introductory Certificate Program lasts **30 hours**. The practicum is scheduled at the completion of the program depending on the participants' needs and other obligations. The course takes place over selected weekdays, as well as over two weekends.

The Advanced Certificate Program lasts **50 hours** and classes meet on selected weekdays, as well as over three weekends. The teaching practicum is a separate component within the program.

**Introductory Program Dates\*:**  
Annually: November - December  
**Advanced Program Dates\*:**  
Annually: March - April

### Accommodation

Limited on-campus accommodations may be available for program participants from outside Greece. Alternatively, the school may assist with reservations at a conveniently located local hotel or room.

**\*Please contact us for more information on the exact dates and schedule of the TEFL programs.**