

Application Deadlines



The completed application must be received at IES Abroad Chicago by the application deadline for the program. Applications will be considered on a space-available basis only and must include a \$50 fee.

SUMMER

February 1, 2011

LONDON Internship
(Education & EBRD internships only)

March 1, 2011

DUBLIN Internship
LONDON Internship
VIENNA Music

April 1, 2011

MILAN
QUITO
ROME all programs
SIENA

April 15, 2011

ARLES
BARCELONA all programs
BEIJING
BERLIN all programs
DUBLIN Irish General Studies,
Theater Performance
EUROPEAN UNION
KUNMING
LONDON UK Today
MADRID
MELBOURNE
PARIS all programs
RABAT
SALAMANCA session 1
SANTIAGO
TOKYO

May 1, 2011

SALAMANCA session 2

FALL & ACADEMIC YEAR

January 15, 2011

LONDON Direct Enrollment: Slade
School of Fine Art

March 1, 2011

LONDON Direct Enrollment: Courtauld
Institute of Art

NAGOYA
OXFORD

March 15, 2011

AMSTERDAM CvA, GRA
BUENOS AIRES Advanced Honors
DELHI
DUBLIN Direct Enrollment: Trinity College
LONDON Direct Enrollment: University
College London

April 1, 2011

DUBLIN Direct Enrollment: National Theatre
School of Ireland
GALÁPAGOS ISLANDS
LONDON Direct Enrollment: Mountview Academy
QUITO all programs

April 15, 2011

AUCKLAND
BUENOS AIRES Beginning & Intermediate
Spanish and Advanced Spanish
CAPE TOWN
CHRISTCHURCH
MELBOURNE all programs
SANTIAGO
SYDNEY all programs

May 1, 2011

AMSTERDAM Study Amsterdam and Pre-Law
DUBLIN Direct Enrollment: DCU
LONDON Internships
LONDON Direct Enrollment: City,
Queen Mary, SOAS

May 15, 2011

BARCELONA all programs
BEIJING all programs
BERLIN all programs
DUBLIN Irish General Studies
EUROPEAN UNION
FREIBURG all programs
GRANADA all programs
LONDON Study London, Theater Studies
MADRID all programs
MILAN
NANTES
PARIS French Studies
PARIS Business & International Affairs
ROME all programs
SALAMANCA
SIENA
TOKYO all programs
VIENNA all programs

June 1, 2011

RABAT
SHANGHAI

JANUARY/INTER-TERM

October 15, 2011

AUCKLAND **RIOBAMBA**
GRANADA **ROME**

SPRING & CALENDAR YEAR

August 1, 2011

NAGOYA

September 15, 2011

DUBLIN Direct Enrollment: Trinity College
LONDON Parliamentary Internship

October 1, 2011

AMSTERDAM CvA, GRA
DUBLIN Direct Enrollment: GSA
LONDON EBRD & Education Internships

October 15, 2011

BUENOS AIRES Advanced Honors
CAPE TOWN
DELHI
LONDON all Direct Enrollment programs
MILAN
ROME all programs
SIENA

November 1, 2011

AMSTERDAM Study Amsterdam and Pre-Law
BARCELONA all programs
BERLIN Metropolitan Studies
DUBLIN Direct Enrollment: DCU
EUROPEAN UNION
GALÁPAGOS ISLANDS
GRANADA all programs
MADRID all programs
NANTES
PARIS French Studies
PARIS Business & International Affairs
QUITO all programs
SALAMANCA
TOKYO all programs

November 15, 2011

AUCKLAND
BEIJING all programs
BERLIN Language & Area Studies
BUENOS AIRES Beginning & Intermediate Spanish
and Advanced Spanish
CHRISTCHURCH
DUBLIN Irish General Studies
FREIBURG all programs
LONDON Study London, Theater Studies, and
Internships
MELBOURNE all programs
RABAT
SANTIAGO
SHANGHAI all programs
SYDNEY all programs
VIENNA all programs

FOR OFFICIAL USE ONLY:

University of Melbourne CRICOS Provider Code: 00116K
University of Sydney CRICOS Provider Code: 00026A

University of New South Wales CRICOS Provider Code: 00098G
Macquarie University CRICOS Provider Code: 0002J

La Trobe University CRICOS Provider Code: 00115M

Additional Program-Specific Application Materials

The following programs require additional application materials. Download necessary forms at www.IESAbroad.org and submit them with the rest of your application materials.

AAM = Additional Application Materials
(see www.IESAbroad.org)

FLA = Foreign Language Assessment

IA = Internship Approval

AMSTERDAM (all terms): AAM

ARLES (summer): FLA

BARCELONA Advanced Spanish

Studies Program: FLA

BARCELONA Summer Internship: IA, FLA

BEIJING Language Intensive Program

(fall, spring, year): FLA

BERLIN Language & Area Studies: FLA

BUENOS AIRES Advanced: FLA

BUENOS AIRES Advanced Honors: Universidad

Torcuato di Tella Application, FLA

CAPE TOWN (all terms): AAM

DUBLIN Direct Enrollment (all terms): AAM

DUBLIN Summer Internship: IA

FREIBURG (all terms): FLA

GRANADA (all terms): FLA

LONDON Summer Internship: IA

LONDON Direct Enrollment: AAM

MADRID (all terms): FLA

MELBOURNE Summer Internship: IA

NAGOYA (all terms): Nanzan University
Application

NANTES (all terms): FLA

PARIS French Studies Program

(all terms): FLA

PARIS Summer Intermediate & Advanced

Programs: FLA

QUITO (fall, spring, year): FLA

SALAMANCA (all terms): FLA

SANTIAGO (all terms): FLA

SYDNEY (all terms): AAM

TOKYO Japanese Language Program

(fall, spring, year): FLA

VIENNA Music (summer): Workshop

Application, Audition Recording

(if Performance Workshop is desired)

How to Apply

- Before applying, you should discuss your plans with your home school faculty, study abroad advisors, your IES Abroad Representative, and your parents or guardian.
- Complete these application forms or apply online at www.IESAbroad.org. **It is wise to apply early and well before the stated deadline as some programs may close before the deadline.**
- Make a copy of all materials you send to IES Abroad.
- Mail your completed application and all required supplemental forms to IES Abroad Chicago (address on next page) by the deadline. The admissions review process begins once we have received all required application materials. This includes all documents required for Direct Enrollment Programs. In order to ensure that IES Abroad receives your application by the deadline, please use a trackable, private mail service (such as FedEx or UPS).

Late Applications: Applications received in the Chicago office after the deadline will be considered on a space-available basis only. If an exception is made, an additional \$50 late fee must accompany your late application. **Applications that remain incomplete after the deadline will be withdrawn.**

- Complete applications are reviewed on a rolling basis for most programs. Applicants are notified of the admission decision approximately 2 weeks after the complete application is received. Applications for direct enrollment programs may require lengthier review.
- A non-refundable \$500 Confirmation Deposit Fee will be required within 3 weeks of an acceptance notification.

Application Checklist

All required application pieces must be received by the deadline.

Incomplete applications will be withdrawn.

- **Authorization and Evaluation Form** (available at www.IESAbroad.org under the "Apply" tab)
- **Student Information Forms** (pages 3–6) **OR** completed and submitted **online application**
- **Official transcript** (from each school you have attended since high school)
- **\$50 non-refundable application fee*** (make check payable to IES Abroad or Institute for the International Education of Students)
- **Additional required materials** (available on our website at www.IESAbroad.org under the "Apply" tab and must be submitted with your application)
 - **LANGUAGE PROGRAM APPLICANTS**
The **Foreign Language Assessment Form** is required for students applying to a language program that requires previous language study. Applicants who have not had a college-level language course within one year of the IES Abroad program start date, or have an average language GPA that is less than 3.0 on a 4.0 scale, may also be required to take a verbal language test by phone. IES Abroad will notify applicants if this verbal test is necessary.
 - **INTERNSHIP PROGRAM APPLICANTS**
The **Internship Approval Form** is required for students applying to an internship program. The form must be signed by your on-campus study abroad advisor.
 - **APPLICANTS WITH A GPA UNDER 3.0**
A **Professor Recommendation Form** must be filled out and signed by a professor.
A **Personal Essay** is also required from students with a GPA under 3.0 (on a 4.0 scale). The essay should address GPA, any particular academic challenges faced, and goals for studying abroad.
 - **ADDITIONAL PROGRAM-SPECIFIC APPLICATION MATERIALS**
See website for more details.

*If your school can directly admit you to an IES Abroad program, you do **not** need to submit an application fee.

Please check with your study abroad office to determine if your school can admit you directly.

Application Student Information



IES Abroad Program Options

If you are applying to one of the centers below, please indicate the program to the right (*Program Information*).

SEMESTER & ACADEMIC YEAR

AMSTERDAM Study Amsterdam, Gerrit Rietveld, Conservatorium van Amsterdam, or Pre-Law

BARCELONA Liberal Arts & Business or Advanced Spanish Studies

BEIJING Language Intensive or Contemporary Issues

BERLIN Language & Area Studies or Metropolitan Studies

BUENOS AIRES Beginning/Intermediate, Advanced, or Advanced Honors

DUBLIN ACADEMIC YEAR Trinity, Irish General Studies, DCU, or GSA

DUBLIN (fall or spring terms only) DCU, GSA, Irish General Studies, or Trinity

EUROPEAN UNION (based in Freiburg, Germany)

FREIBURG Language & Area Studies or Environmental Studies & Sustainability

GRANADA Intermediate or Advanced

LONDON Study London, Theater Studies, or Direct Enrollment: City, Courtauld, Mountview, Queen Mary, SOAS, Slade, or UCL

MADRID Engineering or Language & Area Studies

MELBOURNE University of Melbourne or La Trobe University

PARIS Business & International Affairs, Negocia Certificate (Fall only) or French Studies

QUITO Language & Area Studies or Direct Enrollment: USFQ

SHANGHAI 21st Century China, Business in China, or Intensive Language

SYDNEY Macquarie University, UNSW, or University of Sydney

TOKYO Japanese Language or Japanese Society & Culture

VIENNA Language & Area Studies or Music

SUMMER

BARCELONA Language Intensive, Language & Area Studies, or Intensive Internship

BERLIN Language & Culture or Metropolitan Studies

DUBLIN Irish General Studies, Internship, or Theater Performance

LONDON Internship or UK Today

MELBOURNE Cross-Cultural Currents, Australia in the World, or Internship

PARIS Beginning or Intermediate/Advanced

ROME Internship or Language & Area Studies

SALAMANCA Session 1 or Session 2

Please fill out information completely and type or print in ink.

Permanent Contact Information (your home address)

Social Security Number: _____

Please use your complete name as it would appear on your passport. IES Abroad will use the information below to send you important information. Please inform us immediately of any changes, including email address changes.

Male Female _____
last name

_____ first name middle initial

_____ address

_____ city state

_____ zip code country

_____ telephone cell phone

primary email – IES Abroad communicates quite frequently by email. Be sure to list an email address you check regularly. It is your responsibility to check this email address for important IES Abroad updates. Set your spam filter to allow IES Abroad emails (@IESabroad.org).

Personal Information

_____ date of birth (mm/dd/yy) age (you must be at least 18 years of age to participate in an IES Abroad program)

_____ place of birth (city, state, country)

U.S. Citizen Non-U.S. Citizen (please specify) _____

U.S. Alien Resident #A- _____

Do you have a valid passport for the duration of the program and 6 months after the program ends?

Yes _____
country of issue

_____ passport # (if you are renewing your passport, the current passport number will change)

Currently applying for a passport

Program Information

Please write in where and indicate the term in which you would like to study abroad with IES Abroad. Include a program name only for those listed at the left (otherwise, leave blank).

_____ 1st choice city program

Summer 2011 Fall semester 2011 Spring semester 2011 Academic year 2011–11

Calendar year 2011 (Spring semester & Fall semester) January Term 2011

_____ 2nd choice city program

Summer 2011 Fall semester 2011 Spring semester 2011 Academic year 2011–11

Calendar year 2011 (Spring semester & Fall semester) January Term 2011

Apply for a Passport Now!

Obtaining a new passport or renewing your current one can take several months. IES Abroad strongly encourages you to start your passport application immediately and pay an additional fee for expedited processing, if necessary.

How would you describe yourself?

(Check **all** that apply)

- African American, African, Black
(countrIES Abroad _____)
- Asian, Asian American, including Indian subcontinent
(countrIES Abroad _____)
- Hispanic, Latino
(countrIES Abroad _____)
- Native American, Alaska Native
- Native Hawaiian, Pacific Islander
- White or Caucasian
- Multi-Racial/Multi-Ethnic
- I prefer not to respond

Are you first-generation in your family to attend college?

- Yes No

Are you first in your family to study abroad?

- Yes No

Do you intend to apply for IES Abroad need- or merit-based financial aid?

- Yes No Maybe

Are you a Pell Grant recipient?

- Yes No

IES Abroad, The Institute for the International Education of Students, does not discriminate on the basis of sex, race, color, creed, sexual orientation, national origin, or ethnic origin. InquirIES Abroad regarding compliance with equal opportunity legislation may be directed to IES Abroad, 33 North LaSalle Street, 15th Floor, Chicago, Illinois 60602; telephone 312.944.1750, 800.995.2300; or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C.

Please fill out information completely and type or print in ink.

Current School Information (your personal address at school)

address _____

city _____ state _____

zip code _____ country _____

your telephone number _____ can be reached at school until (mm/dd/yy) _____

home college or university _____

cumulative GPA on a 4.0 scale _____ standing at program start (fr., so., jr., sr.) _____

major 1 _____ major 2 _____

minor _____

other colleges attended (include dates) _____

Emergency Contact Information

Please note: You must list a parent or legal guardian as your primary emergency contact.

1) _____
name _____

Parent/Guardian
relationship to you _____

day phone _____ evening/cell phone _____

email address* _____

2) _____
name _____

relationship to you _____

day phone _____ evening/cell phone _____

email address* _____

**IES Abroad will contact your parent or guardian in the event of an emergency or to provide other important information. Provide an active email address and two different phone numbers for each contact. Please ask your parent/guardian to adjust their email spam filter settings to accept emails from IES Abroad (@IESabroad.org).*

All Programs

Most IES Abroad programs offer both IES Abroad courses and courses at one or more local universities. If you currently plan to enroll* in courses at a local university while on the IES Abroad program, please mark below.

- I intend to enroll ONLY in IES Abroad courses.
- I intend to enroll in courses at a local university:

_____ name of university

*Final course registration will take place after admission or upon arrival. This information is for IES Abroad planning purposes.

How did you hear about IES Abroad?

(Please check all that apply.)

- Bing (Internet Explorer) Search Engine
- Bus Advertisement
- Campus Staff/Administrator
- Diversity Abroad Print Materials or Representative
- Facebook
- Family Member
- Friend
- Google Search Engine
- Home School Website
- IES Abroad Alum/Ambassador (please indicate name of student who referred you)

- IES Abroad Blogs Website
- IES Abroad Catalog
- IES Abroad Poster
- IES Abroad Representative
- Movie Theater Advertisement
- Multi-Cultural Affairs, Outreach, or Student Support Services Office
- Professor
- Student Leadership Conference
- Study Abroad Fair
- Study Abroad Office
- www.DiversityAbroad.com
- www.FastWeb.com
- www.GoAbroad.com
- www.IIEPassport.org
- www.StudyAbroad.com
- www.StudyAbroadLinks.com
- Other Website (please list below)
- Yahoo Search Engine

Courses

List the courses you are currently taking at your home school.

_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term

List any additional courses you plan to take before your proposed study abroad begins.

_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term
_____ title	_____ course number	_____ term

Please note: you may be required to submit an official transcript reflecting completed grades for the courses listed above.

Disciplinary Information

The existence of a disciplinary record or current disciplinary sanctions does not necessarily preclude admission, but will be considered in the overall evaluation of the application. Your answer may be verified with your home school. Students currently on probation extending beyond the start date of the IES Abroad program will not be admitted.

Are you currently on academic or disciplinary probation? Yes No

If yes, please attach a brief statement of explanation.

Does your probation extend past the start date of the IES Abroad program? Yes No

Have you ever plead guilty to, or been convicted of, a crime other than a misdemeanor traffic offense? Yes No

If so, for each such crime identify the jurisdiction where the conviction occurred, the date of the conviction, the crime(s) to which you plead or were found guilty, and the sentence you received. Attach a separate page, if necessary.

Date of Conviction	Crime	Sentence

_____ student signature

Return Application

Materials To:

IES Abroad

33 North LaSalle Street, 15th Floor
Chicago, IL 60602-2602

www.IESAbroad.org

800.995.2300 or 312.944.1750

Office Hours: Monday through Friday,

8:30 a.m. to 4:30 p.m. (U.S. Central Time)

All application materials must be received by the program deadline.

Note: All application materials received by IES Abroad become the property of IES Abroad and will not be returned to the applicant or forwarded to a third party. Application pieces (except official transcripts) may be faxed to 312.944.1448 or sent to our Chicago office.

Refund Policy

IES Abroad makes financial commitments on behalf of students well before the start of each IES Abroad program. Full refunds are not possible after the full payment due date.

Application Fee Payment

A non-refundable \$50 fee is required of all applicants. Applications received after the published deadlines must also include an additional \$50 late fee.

Please charge my credit card: Mastercard Visa (no other cards accepted)

Check or money order for the application fee is enclosed.

credit card number

expiration date (mm/yy)

card holder name

card holder address

city state zip

card holder day telephone

card holder evening telephone

card holder signature

*Students currently on probation extending beyond the start date of the IES Abroad program will not be admitted.

Application Authorization and Evaluation



Student Authorization

TO THE STUDENT: Please sign this authorization form and give it to your home school study abroad advisor. The undersigned campus official must be authorized to approve college credit transfer.

Please fill out information completely and type or print in ink.

name of applicant _____

home school _____

term you plan to study abroad _____

year _____

1st choice city _____

program _____

2nd choice city _____

program _____

signature _____

date _____

I hereby apply to participate in the above designated program(s) and authorize IES Abroad to issue my college or university a transcript of record* after my last semester of study with IES Abroad. I also authorize the release of information needed to complete this form for admission to IES Abroad to the academic dean, on-campus coordinator, contact, or study abroad advisor. I unconditionally and voluntarily consent to the release of such records pursuant to this request.

Under the provision of the Family Educational Rights and Privacy Act of 1974, I waive my right of access to this recommendation and understand that the information provided will be used only for the purposes for which it was prepared.

Yes No

signature _____

Date _____

**If applying for the IES Abroad School of Record through the University of Rochester, the transcript of record will be issued directly from the University of Rochester up to several months after the program end date.*

College Authorization and Evaluation

TO THE ADVISOR: If necessary, please use additional pages to give us your evaluation of the applicant's abilities and suitability for the program to which s/he has applied. If you need to know of admissions decisions by a certain deadline, please contact your IES Abroad Representative and we will try to accommodate you.

THIS SECTION MUST BE COMPLETED AND SIGNED BY THE APPLICANT'S STUDY ABROAD ADVISOR AND SENT TO:

IES Abroad – Institute for the International Education of Students
33 North LaSalle Street, 15th Floor
Chicago, Illinois 60602-2602

The application of the above-named student is being submitted with my approval. Approval extends to both first and second choice programs (if applicable).

name _____

title/position _____

signature _____

date _____

college or university _____

telephone _____

fax _____

email _____

applicant's cumulative GPA/4.0 _____

if GPA is not calculated on transcript, please calculate here

student's rank in class (if known) _____

total number of students in class _____

Credit Information

(check only one option)

- My institution will accept credit from IES Abroad.
- My institution will accept credit from the IES Abroad School of Record, the University of Rochester.
(See School of Record information on page 6.)
- Not taking for credit.

IES Abroad Direct Admission Program Information

(ONLY FOR SCHOOLS CURRENTLY APPROVED BY IES ABROAD FOR DIRECT ADMISSION AND FOR STUDENTS WHO MEET DIRECT ADMISSION CRITERIA.)

- My institution participates in the Direct Admit program and I choose to directly admit this student.

Disciplinary Information* (check only one option)

- This student is currently not on disciplinary probation.
- This student is currently on academic or disciplinary probation.
The official college record stating the details is enclosed.
- This student's disciplinary record has been reviewed and approved for study abroad by an appropriate official at my institution.
- I do not have access to this student's disciplinary record.
- This student is not approved for study abroad.**

**The existence of a disciplinary record or current disciplinary sanctions does not preclude admission, but will be considered in the overall evaluation of the application. If probation extends past the IES Abroad program start date, the student will not be admitted.*